

Postman Instructions

Setting up a postman request

Setting up Postman API for the First Time:

Go to <https://www.postman.com/downloads/> and download postman.

Sending a Request:

- Click the New Request button (looks like a +)
- You'll need to know what endpoint you are using, which are going to be located here:
<http://account-staging.efilecabinet.net/api/apihelp/index.html>
- Once you know what type of endpoint you are using, update the type (GET, POST, PUT, DELETE, etc...)

- Paste the endpoint into the Request URL box and make sure to update the URL to point to the desired environment (Staging, Prod, etc...)

- Select Body and paste the needed info into the Request Body and make sure to select the type (in this case it is raw JSON)

- Click Authorization
- Select Bearer Token
- Add a valid Token into the field
 - The quickest way to grab an access token is to log in to the desired environment (Staging in this example)
 - Open the dev tools and select Network -> Configuration and you'll find the Bearer token:

- Click Send
- Check the Response that will display at the bottom of Postman
 - There are two main areas to check, the Status and the Body. Those will give you all the info about the request you just sent:

 - Be sure to check the responses in <http://account-staging.efilecabinet.net/api/apihelp/index.html> to validate that what response you are seeing is what is expected

- For each new test, you can click the three dots next to your collection or right-click it and add a request.
*You can save your requests and add comments for future reference and when re-running the tests during releases.
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