

# Caselle

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# Managing New Account Mapping

## Creating new mapping

### File requirements for list from Caselle

- All fields required to have a value
- File Headers:
  - ProfileName
  - ProfileItemName
  - CaselleDatabase
  - Table.FieldName
  - UsedForSearch
    - Must contain TRUE or FALSE
  - RecortType

### Transform the Caselle data CSV into the needed JSON file

- Locate and open the solution CaselleAccountTemplateConverter.sln, contained in the Tools Repo
- Replace the CaselleProfileMapping.csv with your new file
- Ensure that `accountTemplateConverter.ConvertToCSV()` is commented out and that `accountTemplateConverter.ConvertToMappingJson()` is not commented out
- Run the solution in debug
- The JSON file will be populated in "Documents\Projects\Caselle\JSONFiles"

### Update the Utopia solution

- Rename your newly created JSON file to just `CaselleProfileMapping.json`
- Copy the JSON file and paste it into Utopia under `BusinessLogic -> Resources`
  - Replace existing file if present

### Test updated changes

- If you're set up locally with a Caselle template account you can run the `UtopiaLocalDatabaseRefresher` to clear and re-setup your accounts locally.

# Set Up a Test for Account Template Changes

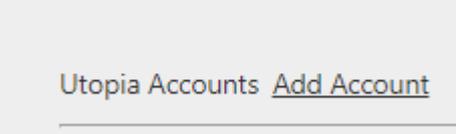
## Create a New Account via a script

- Use the LastPass entry "The Hub DB Access" for information to get set up locally with the Hub database. (May need to request access)
- Use the script in LastPass under "Copy Hub Utopia Account SQL Script" to generate a new account with the associated features.
  - **Be sure to update** the **UtopiaAccountId** to one that matches what you're wanting to duplicate and the **UserId** to be your user ID, or the user ID you want associated with the account.
- Log into the Hub to verify the account is properly set up and associated with the correct user.

## Create a New Account in the Hub Manually

\*\*Note: requires manually adding the features. Strongly recommend using the script instead.

- Log into the Hub
- Go to the user and click Add Account



Utopia Accounts [Add Account](#)

- Create the new test account

- Follow the configuration in this image (can set up for prod, but usually will use stage)

The image shows a 'Create' account configuration form with the following fields and values:

Account Type	Revver
Account Status	Enabled
Storage Type	AWS_S3
Utopia Instance	(Dev Use Only) AWS Staging Utopia Instance
Partner	Caselle
Account Template	Caselle
Send Initial User Email	<input checked="" type="checkbox"/>

Below the form is a 'Create' button and a link labeled 'Back to User'.

- Click create
- Then go back and edit the account to add an expiration date.
- Add Features to the account

## Create a New User in the Hub

It's easier to set up the new account under your user so you can add Caselle as a user, but if you don't need access and just want to set it up with their user here's the step for a new user.

- Create the new user
  - add the test email in the Login input field

## EFC User Create

Login

test@caselle.com

Password

Full Name

Phone Number

Company

Address

City

State

Postal Code

Country

Industry

Create

| [Cancel](#)