

# New CS Employee Onboarding

The information needed for new employees to fully set up with the various software we use

- [Chili Piper Set Up](#)
- [LastPass Set Up](#)
- [Zoom Set Up](#)
- [Office 365 Set Up](#)
- [Outreach Set Up](#)
- [Rubex Employee Account](#)
- [Salesforce Account Set Up](#)
- [Google/Gmail Account Set Up](#)
- [DocuSign Account Set Up](#)
- [Gong Account Set Up](#)
- [Slack Account Set Up](#)
- [Totango Account Set up](#)

# Chili Piper Set Up

[Click this link to find who to contact to get your Chili Piper account set up](#)

[View this video from Chili Piper on setting up the basics](#)

Be sure that the following integrations are set up: Salesforce, Gmail, Google Calendar, and Zoom

Be sure your schedule excludes Fridays, per our four-day work week.

# LastPass Set Up

[Click this link for information on setting up and using LastPass](#)

# Zoom Set Up

[Click this link for information on setting up and using Zoom](#)

# Office 365 Set Up

[Click here for information  
around setting up and using  
Office 365](#)

# Outreach Set Up

[Click this link to find who you need to contact to get your Outreach account set up](#)

# Rubex Employee Account

[Click this link to find out who to contact to get your Rubex account set up](#)

# Salesforce Account Set Up

[Click here to find out who you  
need to contact to get your  
Salesforce account set up](#)

# Google/Gmail Account Set Up

[Click here to find out who you  
need to contact to have you  
Google/Gmail account set up](#)

# DocuSign Account Set Up

Contact our salesforce admins via the [#salesforce support](#) slack channel

# Gong Account Set Up

[Click this link to find who to contact to set up your Gong account](#)

# Slack Account Set Up

[Click here to find who you need to contact to set up your Slack account](#)

# Totango Account Set up

Contact the Customer Success Enablement Manager for a Totango license