# Adding a new Email Type

**Steps required to add a new email type**

1. Add the new email type to the EmailEnum in UtopiaSharedClasses
2. Add the new email template inside of UtopiaSharedResources
   You must add both an efilecabinet and a SecureDrawer version of name format:
   xx_eFileCabinet.html
   xx_SecureDrawer.html
3. Change VS property "Copy to Output Directory" to "Copy Always" on those html files
4. The Hub must be published and any partners must have their own templates added

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